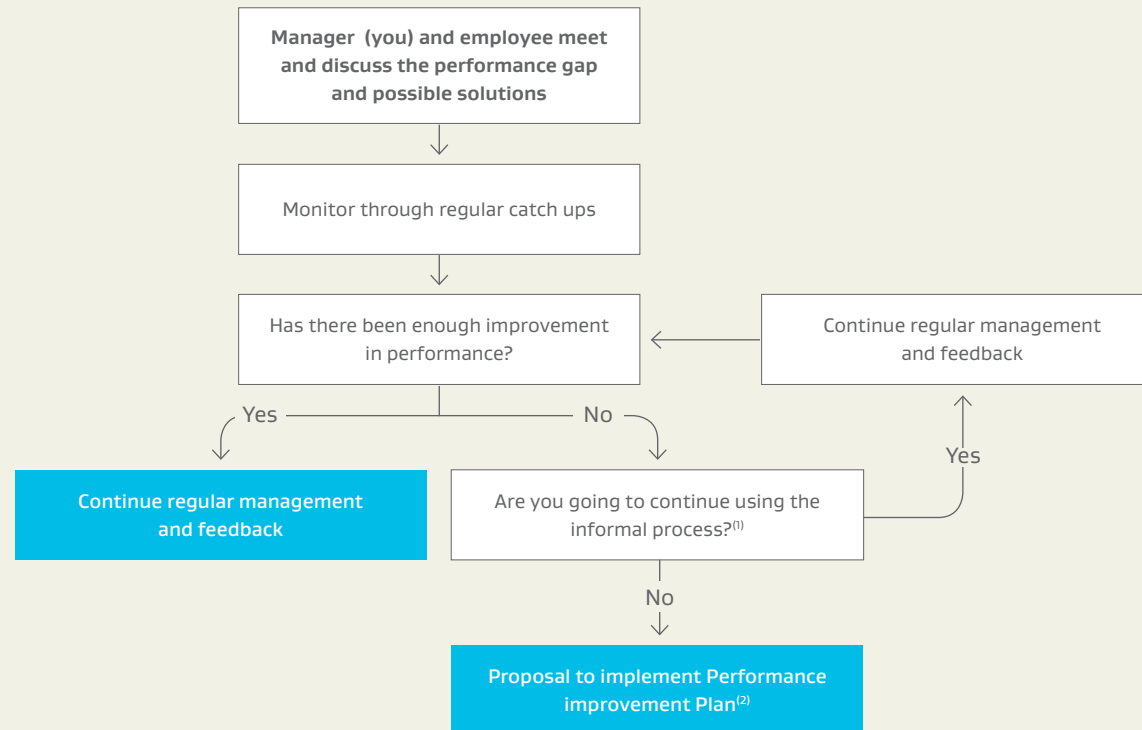




Informal process to improve performance



(1) Please note if the informal process doesn't improve the employee's performance you can continue with the informal process or choose to move onto the Performance Improvement Plan.

(2) Please see the process for the Performance Improvement Plan.

Please note: This is only an outline of the performance improvement process. For more detail please visit www.employment.govt.nz